

Additional information about the Contract Notice

Supply of equipment necessary for establishing Integrated Administration and Control System (IACS) I phase

Location – Republic of Serbia

1. Nature of contract

Unit price

2. Programme title

Annual Action Plan in favour of the Republic of Serbia for 2021

3. Financing

Instrument for Pre-accession assistance (IPA III) 2021-2027

4. Legal basis, eligibility and rules of origin

The legal basis of this procedure is Regulation (EU) No 2021/1529 establishing the Instrument for Pre-accession Assistance (IPA III). See Annex a2a1 of the practical guide.

For this contract award procedure, participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a Member State of the European Union or in an eligible country or territory as defined under Article 11 of Regulation (EU) No 2021/1529 establishing the Instrument for Pre-accession Assistance (IPA III).

Participation is also open to international and regional organisations.

All supplies under this contract may originate in any country.

5. Candidature

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may participate or tender.

A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific procurement procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the contracting authority.

The participation or tender of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

6. Number of requests to participate or tenders

No more than one request to participate or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a request to participate or tender). In the event that a natural or legal person submits more than one request to participate or tender, all requests to participate or tenders in which that person has participated will be excluded.

In case of lots, the candidates or tenderers may submit only one request to participate or tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract. If the tenderer is awarded more than one lot, a single contract may be concluded covering all those lots.

7. Grounds for exclusion

N/A

8. Sub-contracting

N/A

9. Number of candidates to be short-listed

N/A

10. Short-list alliances prohibited

N/A

11. Provisional date of invitation to tender

N/A

12. Provisional commencement date of the contract

N/A

13. Period of implementation of tasks

Lot no. 1 - 180 days

Lot no. 2 – 180 days

Lot no. 3 – 180 days

14. Language of the procedure

All written communications for this tender procedure and contract must be in English.

15. Additional information

Financial data to be provided by the candidate in the request to participate form or the tenderer in the tender submission form must be expressed in EUR. If applicable, where a candidate or tenderer refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of August 2025, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

Opening hours of the Contracting Authority for the submission of applicants: 08:00 – 14:30 Central European Time.

Please note that participation at the tender opening session is restricted to authorised representatives of the companies that are tendering for the contract. Each representative will have to submit the document of authorisation.

In case the tender is submitted by post or private mail service, the tenderers must inform Contracting Authority that the tender was sent and enclose a copy of the deposit slip by sending an email to address: ec@mfin.gov.rs

SELECTION CRITERIA

16. Selection criteria

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must fulfil the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should not be included in the request to participate form but in a separate document.** Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to candidates or tenderer. **In the case of requests to participate or tender submission forms submitted by a consortium, these selection criteria will be applied to the consortium as a whole, unless specified otherwise.** The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

The candidate or tenderer shall not use previous experience which caused breach of contract and termination by a contracting authority as a reference for selection criteria.

Lot no.1

The selection criteria for tenderers to Lot no.1 are as follows:

- 1) Economic and financial capacity** (based on item 3 of supply tender submission form). In case the candidate or tenderer is a public body, equivalent information should be provided. The reference period which will be taken into account will be **the last three years for which accounts have been closed.**

Criterion 1: average annual turnover

- The candidate's or tenderer's average annual turnover of the **last 3 financial years** for which **the accounts have been closed** must be not less than 800.000 EUR.

Criterion 2: assets/liabilities ratio

- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. **In case of a consortium this criterion must be fulfilled by each member of the consortium.**

- 2) Professional capacity** (based on items 4 and 5 of the tender submission form for supply contracts). The reference period which will be taken into account will be **the last 3 years preceding the submission deadline.**

- **Criterion 1:** the candidate or tenderer has, during the current year and the previous two years, on average, at least: five (5) personnel directly employed or otherwise legally contracted on a permanent or non-permanent basis in areas of specialist knowledge related to this contract.

- **Criterion 2:** the candidate or tenderer is not subject to professional conflicting interests which may negatively affect contract performance. The presence of professional conflicting interests shall be examined on the basis of the statements made through the Declarations on Honour and, where applicable, the statements and other documents submitted.
- 3) **Technical capacity** (based on item 6 of the tender submission form for supply contracts).
- **Criterion 1:** The candidate or tenderer has completed supplies under at least **2 contracts** implemented at any moment during the last **4 years** before submission deadline.
 - **Criterion 2:** For each contract, the value of the supplies completed must not be less than 200.000 EUR.
 - **Criterion 3:** The completed supplies are in the domain of IT and other related equipment.

Lot no.2

The selection criteria for tenderers to Lot no.2 are as follows:

- 1) **Economic and financial capacity** (based on item 3 of supply tender submission form). In case the candidate or tenderer is a public body, equivalent information should be provided. The reference period which will be taken into account will be **the last three years for which accounts have been closed**.
- Criterion 1: average annual turnover**
- The candidate's or tenderer's average annual turnover of the **last 3 financial years** for which **the accounts have been closed** must be not less than 200.000 EUR.
- Criterion 2: assets/liabilities ratio**
- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. **In case of a consortium this criterion must be fulfilled by each member of the consortium.**
- 2) **Professional capacity** (based on items 4 and 5 of the tender submission form for supply contracts). The reference period which will be taken into account will be **the last 3 years preceding the submission deadline**.
- **Criterion 1:** the candidate or tenderer has, during the current year and the previous two years, on average, at least: five (5) personnel directly employed or otherwise legally contracted on a permanent or non-permanent basis in areas of specialist knowledge related to this contract.
 - **Criterion 2:** the candidate or tenderer is not subject to professional conflicting interests which may negatively affect contract performance. The presence of professional conflicting interests shall be examined on the basis of the statements made through the Declarations on Honour and, where applicable, the statements and other documents submitted.
- 3) **Technical capacity** (based on item 6 of the tender submission form for supply contracts).
- **Criterion 1:** The candidate or tenderer has completed supplies under at least **2 contracts** implemented at any moment during the last **4 years** before submission deadline.
 - **Criterion 2:** For each contract, the value of the supplies completed must not be less than 50.000 EUR.
 - **Criterion 3:** The completed supplies are in the domain of GPS equipment.

Lot no.3

The selection criteria for tenderers to Lot no.3 are as follows:

- 1) **Economic and financial capacity** (based on item 3 of supply tender submission form). In case the candidate or tenderer is a public body, equivalent information should be provided. The reference period which will be taken into account will be **the last three years for which accounts have been closed.**

Criterion 1: average annual turnover

- The candidate's or tenderer's average annual turnover of the **last 3 financial years** for which **the accounts have been closed** must be not less than 340.000 EUR.

Criterion 2: assets/liabilities ratio

- Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. **In case of a consortium this criterion must be fulfilled by each member of the consortium.**

- 2) **Professional capacity** (based on items 4 and 5 of the tender submission form for supply contracts). The reference period which will be taken into account will be **the last 3 years preceding the submission deadline.**

- **Criterion 1:** the candidate or tenderer has, during the current year and the previous two years, on average, at least: five (5) personnel directly employed or otherwise legally contracted on a permanent or non-permanent basis in areas of specialist knowledge related to this contract.
- **Criterion 2:** the candidate or tenderer is not subject to professional conflicting interests which may negatively affect contract performance. The presence of professional conflicting interests shall be examined on the basis of the statements made through the Declarations on Honour and, where applicable, the statements and other documents submitted.

- 3) **Technical capacity** (based on item 6 of the tender submission form for supply contracts).

- **Criterion 1:** The candidate or tenderer has completed supplies under at least **2 contracts** implemented at any moment during the last **4 years** before submission deadline.
- **Criterion 2:** For each contract, the value of the supplies completed must not be less than 85.000 EUR.
- **Criterion 3:** The completed supplies are in the domain of server and storage equipment.

This means that the contract the candidate or tenderer refers to could have been implemented at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Candidates or tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects partially implemented during, but not yet completed within the reference period. Only the part completed during the reference period will be taken into consideration. This part will have to be supported by documentary evidence (approval of report or deliverable, proof of payment, statement or certificate from the entity which awarded the contract) also detailing its value. If a candidate or tenderer has implemented the project in a consortium, the part that the candidate or tenderer has successfully completed must be clear from the documentary evidence (such as consortium agreement and bank transfers between consortium members), together with a description of the nature of the services provided/supplies delivered.

In case a candidate applies simultaneously to the following lots No.1 and/or No.2 and/or No.3, the tenderer must comply with the following selection criteria:

1) **Economic and financial capacity** (based on item 3 of supply tender submission form).

- The amount of the average annual turnover must be at least equal to the cumulative amount of annual turnover required for each lot tendered.

2) **Professional capacity** (based on items 4 and 5 of the tender submission form for supply contracts).

- The candidate or tenderer has, during the current year and the previous two years, on average, at least: five (5) personnel directly employed or otherwise legally contracted on a permanent or non-permanent basis in areas of specialist knowledge related to this contract.

3) **Technical capacity** (based on item 6 of the tender submission form for supply contracts)

- The technical capacity must be separately fulfilled for each lot tendered as specified in technical capacity criteria for Lot 1, Lot 2 and Lot 3.