



Republic of Serbia
MINISTRY OF FINANCE
Department for Contracting and
Financing of EU Funded Projects
(CFCU)



An EU funded project

NO_x emission reduction at the TPP Nikola Tesla Unit A4

EuropeAid/137765/IH/WKS/RS

Date/Time: 05.12.2016, 10:00h

Venue: TPP Nikola Tesla,

44, Bogoljuba Uroševića Crnog St, 11500 Obrenovac, Republic of Serbia

AGENDA

10:00 - 10:20	Registration
10:20 - 10:30	Opening of the meeting and welcome words – End Recipient representative: TPP Nikola Tesla – Mr. Goran Lukić, Director
10:30 - 10:35	Welcome words and procedurals details – CFCU representative: Ministry of Finance, Department for Contracting and Financing of EU Funded Programmes (CFCU), Division for Tender Preparation and Project and Contract Management – Mr. Saša Marković, Project Manager
10:35 - 11:00	Presentation of the Project TPP Nikola Tesla Unit A – Mr. Milan Petković, Director
11:00 - 11:15	Occupational Safety and Health training – Ms. Jelena Joksić, Engineer for the Health and Safety at TPP Nikola Tesla
11:15 – 11:30	Issuance of Certificates of attendance
11:30 - 12:30	Visit to the location of the future Works
12:30	Closing of the Site Visit

Minutes of the Information Meeting and Site Visit

On behalf of the End Recipient of the Project Public Enterprise Electric Power Industry of Serbia / Thermal Power Plant Nikola Tesla, the participants of the meeting were welcomed by Mr. Goran Lukić, Director of the Thermal Power Plant Nikola Tesla. Mr. Lukić presented the background of the company and project and underlined the importance of NOx emission reduction at the TPP Nikola Tesla Unit A4.

On behalf of the Contracting Authority (CFCU), Mr. Saša Marković, Project Manager, welcomed the participants and presented the overall context of the Project, as well as the main parties in the Project implementation. The participants were informed that any questions related to technical and/or legal aspect of tender dossier and site inspection must be submitted in writing to the addresses listed in the tender dossier and that the Contracting Authority shall issue official answers at the addresses indicated in the tender dossier in line with the deadlines listed therein. Only these answers shall be considered as official answers of the Contracting Authority.

The participants were informed that each company attending the meeting and site visit need to receive Certificate of attendance and all tenders must include this Certificate. It is stated that in the case of a consortium it is sufficient that at least one member of the consortium has participated to the site visit and the corresponding attendance certificate is included in the offer.

On behalf of the End Recipient of the Project Public Enterprise Electric Power Industry of Serbia / Thermal Power Plant Nikola Tesla Unit A, the participants of the meeting were welcomed by Mr. Milan Petković, Director of the Thermal Power Plant Nikola Tesla Unit A. Mr. Petković presented general information on TPP Nikola Tesla Unit A4, as well as the information on Major Overhaul of Unit A4.

The meeting proceeded with the Training on Occupational Safety and Health. The training was delivered to the participants by Ms. Jelena Joksić, Engineer for the Health and Safety at TPP Nikola Tesla, with the aim of preparation of participants for site inspection.

Following the presentation, representatives of the Contracting Authority issued the Certificates of Attendance to the companies that attended the meeting. The list of companies which received the Certificate of Attendance with signatures of persons who received the Certificates on behalf of respective companies is annexed to the Minutes.

Under the guidance of representatives of Public Enterprise Electric Power Industry of Serbia / Thermal Power Plant Nikola Tesla the participants moved to the Project site and inspected it.

The site visit closed at 12:30.