**Vacancy Announcement**

Junior non-key expert (JNKE) to provide support for development of a model for outreaching NEET (not in education or employment or training) youth required by EU funded project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthened capacities to participate in ESF”** (NEAR/BEG/2022/EA-RP/0105)

1. **Project background**

The project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthening capacities to participate in the ESF”** is funded by the European Union under IPA II for the year 2020.The project is managed by the Ministry of Finance, Department for Contracting and Financing of EU funded Programme. The main project beneficiaries are the Ministry of Labour, Employment, Veteran and Social Affairs and National Employment Service.

The overall objective of the project is **to enhance employment and employability of the labour force focusing on youth, persons with disabilities, long-term unemployed and women.**

The **specific objectives** (Outcomes) of this contract are as follows:

* To support the MoLEVSA, NES and LSGs[[1]](#footnote-1) in improving effectiveness of ALMPs[[2]](#footnote-2) through improved design and analytical base for their implementation **(Outcome 1)**
* To build capacities of the relevant actors in the field of employment (MoLEVSA, NES, LSGs and other actors) to better perform their tasks related to implementation, monitoring and evaluation of ALMPs **(Outcome 2)**
* To ensure that Serbian institutions and other relevant actors are supported to meet the requirements of cohesion policy and participation in the European Social Fund **(Outcome 3)**
* To support piloting of Youth Guarantee Programme **(Outcome 4)**

## The expected outputs to be achieved are:

* Output 1: Analytical base for the designing and implementation of more effective ALMPs enhanced - to Outcome 1
* Output 2: Capacity for design, implementation, monitoring and evaluation of active labour market policy enhanced - to Outcome 2
* Output 3: Serbian institutions and other relevant actors in the field of employment are prepared to meet the requirements of cohesion policy and participate in the European Social Fund - to Outcome 3
* Output 4: Framework for piloting a Youth Guarantee Programme established - to Outcome 4

1. **Objectives of assignment**

The Junior Non-key expert will provide support to Component IV **Support piloting of Youth Guarantee Programme** within which, the following outputs are to be achieved**:**

**Output 4 Framework for piloting a youth guarantee (YG) programme established**

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| **Output 4.1** | Supporting the piloting of Youth Guarantee Programme in selected locations |
| **Output 4.2** | Developing models for outreach, registration, and activation for NEET youth |
| **Output 4.3** | Strengthening policy coordination system for the YG Programme and management mechanism to guide activities at national and local level within YG Programme |
| **Output 4.4** | Study visits organised for the relevant actors in the field of employment to show case implementation of YG Initiative |
| **Output 4.5** | Developing and establishing monitoring framework for YG |
| **Output 4.6** | Additional analysis for effective implementation of YG Programme |

The JNKE expert will provide support to the Technical assistance team and in particular to the Senior NKE for developing a model for outreach, registration and activation of young NEETs (not in education, employment or training) in the implementation of the following Project activity:

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| **Activity 4.2.1** | Further develop models for outreach, registration, and activation for NEET youth (with reference to the project Terms of Reference) |

**Specific tasks**

Developing a model for outreaching the young NEET not registered with the National Employment Service which to include the following aspects (non-exhausting list):

* Key characteristics of young NEET to be outreached in the territory of the three NES Branch offices in which Youth Guarantee will be piloted, thus Kruševac, Niš, Sremska Mitrovica and that need to be considered in develop the outreach model.
* Information campaign and awareness raising adjusted to the characteristics of young NEET.
* Strategies to identify, contact and engage young NEET.
* Individualized support – through partnerships with public and private service providers – to address various barriers to entering the labour market (discouraging, illness or disability, caring for others and family responsibilities).
* Cooperation between the providers of outreach activities and NES.
* Key requirements regarding the monitoring outreach activities.

In addition, the Junior NKE will provide support to the Senior NKE in:

Drafting the proposal for further development of the model for outreaching NEET youth after piloting.

**Expected output/deliverable:**

Under the supervision of the project Team leader and in close cooperation with the SNKE the expert is expected to provide support for producing the following deliverables:

* Model for outreach, registration and activation of young NEETs developed
* Model for outreach, registration and activation of young NEETs reviewed and proposal for further development after completion of piloting provided.

The timeframe set in the project work plan for the related activities must be observed in providing this support.

1. **Expert profile**

Qualifications and skills:

* University degree academic level in the field of Economy, Law or Social sciences or other related subjects.
* Good command of English written and spoken.
* Computer literacy (command of Microsoft Office (Word, Excel, PowerPoint, etc.) and the Internet).
* Excellent communication and reporting skills.
* Analytical experience and skills.
* Ability to work in a team.

General professional experience

* Minimum 5 years of general postgraduate professional experience in the field of employment and/or social policy.

Specific professional experience

* Minimum 3 years of professional experience in the labour market analyses and/or ALMPs.
* Acquaintance with the role and activities of CSO working with young unemployed, in particularly with young NEET (not in education, employment or training) will be considered as an asset;
* Previous experience in similar assignment will be considered as an asset.

1. **Location and timing**

The assignment shall be implemented mainly in Belgrade, with possible visits to Niš, Kruševac and Sremska Mitrovica, Serbia, in the period from August 2023 to January 2025 including, up to 20 working days. The number of days is subject to extension as needed.

In case of activity requiring travel and/or stay outside Belgrade, costs of travel, accommodations and meals will be covered by the project.

1. **Reporting**

The expert will deliver monthly reports in the English language on last workday of the month she/he worked, with attached all written deliverables and submitted to the Team Leader. The report will be attached to the expert’s draft timesheet.

1. **Application**

Application letter and EU format CV, both in English, must be submitted by e-mail to [evukcevic@archidata.it](mailto:evukcevic@archidata.it) and [Lpavlovova@yahoo.com](mailto:Lpavlovova@yahoo.com) no **later than 4.8.2023** titled: “Application for the position – JNKE for developing a model for outreaching NEET”.

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

* All applications will be considered strictly confidential.
* Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.

1. MoLEVSA – Ministry of Labour, Employment, Veteran and Social Affairs

   NES – National Employment Service

   LSGs- local self-governments [↑](#footnote-ref-1)
2. ALMPs – active labour market policies [↑](#footnote-ref-2)