

## Expert Position Opportunity

### 1. Position:

Legal Expert, Senior Non-Key Expert (SNKE 6)

### 2. Project title:

“Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”

### 3. Project number:

NEAR/BEG/2023/EA-RP/0159

### 4. Reference documents:

- Terms of Reference of the project “Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”;
- Methodology of the “Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”;
- EU Report for Serbia 2023;
- The Regional Waste Management Plan for the City of Novi Sad and Municipalities Bačka Palanka, Bački Petrovac, Beočin, Žabalj, Srbobran, Temerin and Vrbas for the Period 2019-2028;
- Feasibility Study for for the City of Novi Sad and Municipalities Bačka Palanka, Bački Petrovac, Beočin, Žabalj, Srbobran, Temerin and Vrbas for the purpose of establishing Regional Waste Mangement System;
- Serbia Waste Prevention Country Profile 2021;
- Waste Management program of the Republic of Serbia for the Period 2022-2031
- Other relevant documents.

### 5. Starting date of the assignment:

July 2024

### 6. Duration of the assignment:

July 2024 – April 2027 (180 working days)

### 7. Project Objectives (relevant for the position):

**The overall objective** of the project is to contribute to a better environmental status and life quality of citizens by strengthening capacities for implementation of waste management systems in line with the national requirements and EU environmental acquis.

The expected outputs of this contract related to the referenced position are as follows:

**Outcome 1.** To support the startup of newly established regional public company and building their capacities and capacities of the MoEP and provincial authorities to ensure quality realisation of investments and sustainable functioning of the regional waste management system.

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**Outcome 2.** Strengthened capacities and capabilities of the City of Novi Sad and municipalities that belong to the waste management region Novi Sad and their PUCs to ensure quality realisation of investments and to establish and manage an appropriate system for regional waste management.

## 8. Requirements:

Qualification & Skills	<ul style="list-style-type: none"> <li>• University bachelor's degree in Law or equivalent;</li> <li>• Fluent in English and Serbian, both written and spoken;</li> <li>• Full computer literacy (proficiency with the Microsoft Office suite)</li> <li>• Excellent reporting skills;</li> <li>• Ability to work effectively in a team</li> </ul>
General professional experience	A minimum of 7 (seven) years of experience in the environmental protection or organizational field.
Specific professional experience	<p>Minimum of 5 (five) years of experience in the environmental protection and waste management field, including:</p> <ul style="list-style-type: none"> <li>• Extensive experience in environmental law and waste management, including the Law on IPPC.</li> <li>• Proven track record in regulatory compliance and developing legal documents and contracts for waste management.</li> <li>• Expertise in municipal and regional waste management, inter-municipal agreements, and legal frameworks for PUCs and LSGs.</li> <li>• Experience in negotiating service level agreements, managing permits, and providing legal consultancy for large waste management projects.</li> </ul>

## 9. Assignment objective(s):

The expert will work closely with the Project Team and other Project Team Experts, beneficiaries, End Recipient, and stakeholders to ensure the implementation of the activities of the Components 1 and Component 2 and related Outcomes, on his/her area of expertise. The SNKE will provide support in implementing the following activities under Outcome 1 and Outcome 2:

**Activity 1.1:** Amendment of inter-municipal agreement and founding acts issued in the process of establishment of the regional company( RWMC), if needed and development of additional acts;

**Activity 1.2:** Development of organizational structure, and operational, legal and financial documents, including a tariff calculation model for successful and efficient operation of RWMC;

**Activity 1.3.** Preparation of procedural guidance for operating and financial management of the RWMC;

**Activity 1.5.** Preparation of short-term and long-term Training Program for staff from MoEP and Province of Vojvodina, as well as RWMC staff and delivery of short-term Training Program during this contract;

**Activity 1.6:** Providing support to the staff of MoEP and RWMC during design and construction phase and if applicable, for operating and managing of RWMC after taking over of facilities.

**Activity 1.7:** Development of Long-term Business Plan for RWMC;

**Activity 1.8:** Preparation of Service level agreement between RWMC and PUCs/LSGs;

**Activity 1.9:** Preparation of request for IPPC permit for RWMC;

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**Activity 2.1.** Strengthening the capacity of the PUCs in municipalities that belongs to waste management region Novi Sad;

**Activity 2.2.** Supporting municipalities regarding delivering of effective and efficient management, inspection, enforcement and supervision of the implementation of the regional waste management system.

## 10. Related Outputs/Deliverables:

The Expert will prepare materials, chapters and inputs for related documents with a focus on financial issues , including:

- Review the Inter-municipal Agreement, including the status and quality of founding acts issued during the establishment of the regional waste management company, and compile a list of additional acts and decisions that need to be developed in accordance with Serbian legislation for efficient operation.
- Review the Statute of RWMC, one of the company's basic general acts, and amend it based on findings, conclusions, and any legislative changes, if necessary.
- Propose additional acts and decisions required by Serbian legislation for the efficient operation of RWMC.
- Draft Municipal Decisions on municipal waste management based on the Inter-municipal Agreement and findings from the documentation analysis.
- Propose a Service Level Agreement between RWMC and PUCs/LSGs.
- Develop the relevant chapters of the request for the IPPC permit in accordance with the Law on IPPC and relevant bylaws.
- Provide an overview of a detailed assessment of the capacity and legal structures within existing PUCs to ensure successful and efficient operations in line with the Inter-municipal Agreement.
- Update the relevant chapters of the Regional Waste Management Plan.
- Update the relevant chapters of local waste management plans in line with the Regional Waste Management Plan.

## 11. Evaluation of work:

The expert's performance will be assessed by the project TL, KE 2, and the Beneficiary's representative.

## 12. General information

The interested candidates are invited to submit a detailed curriculum vitae using EU format template no later than **July 9, 2024**, via email to the following address [jperkovic@ext.eptisa.com](mailto:jperkovic@ext.eptisa.com). Only shortlisted candidates will be contacted.

**Note that civil servants and other staff of the public administration, of the partner country or of international/regional organizations based in the country, shall only be approved to work as experts if well justified. Experts must be independent and free from conflicts of interest regarding the responsibilities defined in this document.**

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality. All applications will be considered strictly confidential.