# Terms of Reference

# Senior Non-Key Expert – ISCED-13 F Expert

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| **Project Overall Objective** |
| The overall objective of the project is to support the ongoing educational reform in bringing about the broad, long-term change in the political, social, economic and environmental global context which will stem from interventions as a response to the mismatch of labour supply and labour market needs.  The purpose of the project is:   * To improve the quality, relevance and accessibility of non-formal adult education in Serbia. |
| **Scope of Work and Outputs Requested** |
| Area of Expertise – The ISCED-13 F Expert will support the EU funded project “Increased offer and diversification of accredited non-formal training courses and adult training providers” to effectively operate its core functions in the course of project implementation. The Expert will have hands-on experience in:   * Analyzes of the current state of the practice of placement of education according to ISCED-13F.   Areas of Responsibility- The expert will work closely with Team Leader and Key Expert 2 and Key expert 3, other experts, Project staff and other project stakeholders to prepare the necessary methodology for placing education in KLASNOKS/ISCED-13F.  The expert will work on improvement of the existing way of placing qualifications across the entire vertical in accordance with KLASNOKS.  The project activities the expert will contribute:  1.2. Improved permeability system in the NQFS and the harmonization of NQFS with European policies and instruments (ISCED, ESCO, ISCO, etc.)  1.2.9 Preparation of the document Methodology for the National Standard Classification of Education  Expected results/deliverables:   * 1 Methodology for the National Standard Classification of Education prepared. |
| **Position Requirements** |
| Qualification & Skills   * University degree with minimum 4 years of studies (i.e. Bachelor’s degree) in relevant field – social sciences, natural sciences, political sciences, economics, management etc.; * Master degree will be considered as an advantage; * Excellent communication and reporting skills; * Fluency in written and spoken English and Serbian; * Adequate computer literacy.   General Professional Experience   * Minimum 10 years of general professional experience.   Specific Professional Experiences   * At least 5 years of specific experience in renovating existing or introducing new codes for the needs of education statistics (ISCED); * Practical experience in implementing systemic changes related to the national qualifications framework; * Cooperation in the development and policies of education; * Experience in writing methodologies; * Experience in working on EU and/or other donor funded projects will be considered as an advantage. |
| **General information** |
| ***Civil servants and other staff currently employed by public administrations of the beneficiary country are not eligible to apply as experts. Experts must be independent and free from conflicts of interest regarding the responsibilities defined by the Terms of Reference.***  *Indicative Time of Engagement:* October 2024 – May 2026  *Place of performance:* Belgrade, Republic of Serbia  *Type of engagement:* Short-term position  Cover letter and CV in the attached EU format only (available on the following link xxxxxx), both in English, must be submitted by e-mail to [**projects@kpmg.rs**](mailto:projects@kpmg.rs) no later than 22.10.2024, titled: “Application for the position – SNKE – ISCED-13 F Expert”. Please note that only CVs provided in this form will be considered.  References must be available on request.  Only short-listed candidates will be contacted. |